



SZKOŁA GŁÓWNA  
GOSPODARSTWA  
WIEJSKIEGO

## Project Planning and Management

### Educational subject description sheet

#### Basic information

<b>Field of study</b> Finance and accounting - przedmioty do wyboru		<b>Didactic cycle</b> 2024/25	
<b>Speciality</b> -		<b>Subject code</b> EKRFA-FS_D.28.06470.24	
<b>Organizational unit</b> Faculty of Economics		<b>Lecture languages</b> english	
<b>Study level</b> second cycle (post bachelor's degree)		<b>Mandatory</b> Elective subjects	
<b>Study form</b> full-time studies		<b>Block</b> Major subjects	
<b>Education profile</b> General academic		<b>Disciplines</b> Economics and finance	
<b>Coordinator</b>	Nina Drejerska		
<b>Teacher</b>	Nina Drejerska, Mariola Chrzanowska		
<b>Period</b> Semester 4	<b>Examination</b> Pass with grade	<b>Number of ECTS points</b> 3	
	<b>Activities and hours</b> Lecture: 20 Auditorium exercises: 10		

## Goals

Code	Goal
C1	to effectively plan and schedule projects, including defining scope, setting objectives, and managing budgets and resources
C2	to develop leadership skills and strategies for effective communication and stakeholder management, ensuring team cohesion and project success
C3	to applying practical techniques to real-world projects through case studies

## Subject's learning outcomes

Code	Outcomes in terms of	Effects	Examination methods
<b>Knowledge - Student knows and understands:</b>			
W1	can define issues connected with project planning and management	FA_K2_W03, FA_K2_W04	Project, Presentation, Assessment of speeches during classes
W2	can recognize connections between theoretical and practical approaches to project planning and management	FA_K2_W04, FA_K2_W05	Project, Presentation, Assessment of speeches during classes
<b>Skills - Student can:</b>			
U1	can develop a project idea according the suggested project managmnet framework	FA_K2_U03, FA_K2_U04	Project, Presentation, Assessment of speeches during classes
U2	can present a project proposal	FA_K2_U05, FA_K2_U06, FA_K2_U07	Project, Presentation, Assessment of speeches during classes
<b>Social competences - Student is ready to:</b>			
K1	actively look for solutions of problems of different project stakeholders.	FA_K2_K01, FA_K2_K02	Project, Presentation, Assessment of speeches during classes

## Study content

No.	Course content	Subject's learning outcomes	Activities
1.	Lectures. Introductin to Project Management. Project Organisation and Roles. Overview of the PM <sup>2</sup> Methodology. The PM <sup>2</sup> Lifecycle: Initiating Phase, Planning Phase, Executing Phase, Closing Phase, Monitor & Control. Project Organisation and Roles.	W1, W2, U1, U2, K1	Lecture
2.	Classes/excerices. Project Management Tools & Techniques. Study visit to identify the situation in the case study area. Development of the project idea according to the PM <sup>2</sup> Methodology.	W1, W2, U1, U2, K1	Auditorium exercises

## Course advanced

Activities	Methods of conducting classes
Lecture	Lecture, Problem lecture, Teamwork
Auditorium exercises	Case study, Discussion, Presentation, Teamwork

Activities	Examination method	Percentage
Lecture	Project	50%
Auditorium exercises	Assessment of speeches during classes	30%
Auditorium exercises	Presentation	20%

Activities	Credit conditions
Lecture	Project idea development
Auditorium exercises	Project presentation

## Literature

### Obligatory

1. European Commission, Directorate-General for Digital Services, PM<sup>2</sup> Project management methodology - Guide 3.1, Publications Office of the European Union, 2023, <https://data.europa.eu/doi/10.2799/970188>

### Optional

1. European Commission, Council of the European Union, Directorate-General for Digital Services, General Secretariat of the Council, PM<sup>2</sup> Portfolio management guide 1.5, Publications Office of the European Union, 2022, <https://data.europa.eu/doi/10.2799/311760>

## Calculation of ECTS points

Activity form	Activity hours*
Lecture	20
Auditorium exercises	10
Preparing the project	30
Preparation of a multimedia presentation	5
Conducting empirical research	10
<b>Student workload</b>	<b>Hours</b> 75
<b>Number of ECTS points</b>	<b>ECTS</b> 3

\* hour means 45 minutes

## Effects

Code	Content
FA_K2_K01	The graduate is ready to recognition of the profound importance of knowledge in professional life, a critical analysis of its resources and the search for its sources among experts
FA_K2_K02	The graduate is ready to conduct professional activity in a socially responsible, entrepreneurial, ethical and public interest manner, as well as develop professional achievements and maintain the ethos of the profession, as well as think in an entrepreneurial way
FA_K2_U03	The graduate is able to properly use normative systems, norms, rules for solving problems in the field of finance and accounting, formulating conclusions and opinions based on the results obtained
FA_K2_U04	The graduate is able to identify new challenges and development perspectives appropriate for finance and accounting; look for ways to implement them with the use of modern tools, including experiments, analytical methods, computer simulations and information and communication techniques
FA_K2_U05	The graduate is able to communicate effectively with the environment using terminology appropriate for professional activity, take part in discussions on professional issues considering different points of view, use a foreign language at the B2 + level of the European System of Language Learning Description
FA_K2_U06	The graduate is able to organize work individually and in terms of basic team activities, including interdisciplinary activities
FA_K2_U07	The graduate is able to independently plan further professional and social development and direct others in this area
FA_K2_W03	The graduate knows and understands an extended level, forms, and standards as well as legal regulations regarding the functioning of entities in the real and financial sector
FA_K2_W04	The graduate knows and understands directions and content of contemporary doctrines in economics and finance as well as enterprise theory and economic and financial terminology at an extended level
FA_K2_W05	The graduate deeply knows the ethical, social, ecological and other conditions of running a business, including the basic concepts and principles of industrial property and copyright protection